

EDMESTON TOWN BOARD
EDMESTON, NY 13335
JANUARY 12, 2010

The Town of Edmeston Town Board held a Regular Meeting on January 12, 2010 at 7 pm at the Edmeston Municipal Building. The following Town Office members were present:

Present: Supervisor: Russell Dutcher

Councilman: Fred Tilbe

Councilman: Dave Green

Councilman: Scott Convis

Councilman: Ed Schutz

Highway Supt.: Dale Lund

Deputy Clerk: Jane McGeown

APPROVAL OF MINUTES: The minutes of the Regular Meeting held on December 8, 2009 at 7pm were reviewed by the Board. On a **MOTION BY** Councilman Tilbe **SECONDED BY** Councilman Convis the minutes were approved as written.

MOTION CARRIED: Supervisor: Russell Dutcher- Aye

Councilman: Fred Tilbe- Aye

Councilman: Dave Green- Aye

Councilman: Ed Schutz- Aye

Councilman: Scott Convis- Aye

APPROVAL OF MINUTES: The minutes of the Year End Meeting held on December 29, 2009 were reviewed by the Board. On a **MOTION BY** Councilman Schutz **SECONDED BY** Councilman Green the minutes were approved as written.

MOTION CARRIED: Supervisor: Russell Dutcher- Aye

Councilman: Fred Tilbe- Aye

Councilman: Dave Green- Aye

Councilman: Ed Schutz- Aye

Councilman: Scott Convis- Aye

SUPERVISORS REPORT: Supervisor Dutcher reported:

1. Supervisor Dutcher: Supervisor Dutcher read two new appointees.

Town Attorney: Tim Johnson

Payroll Services: Diane Davisson

On a **MOTION BY** Councilman Green **SECONDED BY** Councilman Tilbe Tim Johnson is approved as the Town Attorney.

MOTION CARRIED: Supervisor: Russell Dutcher- Aye

Councilman: Fred Tilbe- Aye

Councilman: Dave Green- Aye

Councilman: Ed Schutz- Aye

Councilman: Scott Convis- Aye

On a **MOTION BY** Supervisor Dutcher **SECONDED BY** Councilman Green Diane Davisson is approved at the Payroll Service.

MOTION CARRIED: Supervisor: Russell Dutcher- Aye

Councilman: Fred Tilbe- Aye

Councilman: Dave Green- Aye

Councilman: Ed Schutz- Aye

Councilman: Scott Convis- Aye

2.Appointments and Designations: Supervisor Dutcher read the list of APPOINTMENTS AND DESIGNATIONS for discussion and review by the Board.

RESOLUTION # 1- 2010
APPOINTMENTS AND DESIGNATIONS

Tax Collector

Janet Fallon

Deputy Town Clerk

Jane McGeown

Town Attorney

Tim Johnson

Zoning Enforcement Officer

Clarence Davis

Registrar of Vital Statistics

Janet Fallon

Sole Assessor

Carole Westerman

Chairman of Board of Assessment Review

vacant

Dog Shelter Agreement

Pittsfield Vet Clinic

Deputy Supervisor

Fred Tilbe

Deputy Highway Superintendent

Paul Pritchard

Historian

Leon Schworm

Salaries of Highway Department

Per Agreement

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Vacation, Sick Days, Holidays for Hwy. Dept.	Per Agreement
Hospitalization of Hwy. Dept.	Empire Health
Milage	58 ½ cents per mile
Town Board Regular Meeting Date	2 nd Tuesday of ea Mo. @ 7 PM
Planning Board Meeting Date	2 rd Wednesday of ea Mo. @ 7PM
Zoning Board of Appeals Meeting Date	As needed
Water Board Meeting	3 rd Wednesday of ea Mo. @ 7PM
Official Newspaper	The Daily Star, Oneonta, NY
Depository of Town Funds	NBT Bank, Edmeston, NY
Charge for Returned Checks	\$15.00 (maximum by NY State)
Dog Control Officer	Gordon Chafee
Health Officer	vacant
Recreational Director	vacant

On a **MOTION BY** Councilman Convis **SECONDED BY** Councilman Schutz the Appointments and Designations were approved.

MOTION CARRIED: Supervisor: Russell Dutcher- Aye

Councilman: Fred Tilbe- Aye

Councilman: Dave Green- Aye

Councilman: Ed Schutz- Aye

Councilman: Scott Convis- Aye

3. Les Sittler: Supervisor Dutcher read a letter from Les Sittler regarding the Fire District Extension. No one on the Board had seen the letter previously. Les Sittler claims that he sent a letter last year however it was never received by anyone. Discussion by the Board followed and Board reached the agreement to approve the Fire District Extension.

RESOLUTION # 2-2010
FIRE DISTRICT EXTENSION

It was decided to extend the Edmeston Fire District as outlined in the paperwork.

On a **MOTION BY** Councilman Green **SECONDED BY** Councilman Convis the Fire District will be extended.

MOTION CARRIED: Supervisor: Russell Dutcher- Aye

Councilman: Fred Tilbe- Aye

Councilman: Dave Green- Aye

Councilman: Ed Schutz- Aye

Councilman: Scott Convis- Aye

4. Employee Manual: The Board had a discussion about the Employee Manual. Some of the points discussed were as follows:

- Change sick time to 40 hours. After 40 hours a doctors note would be needed.
- No leaving early. Need doctors note if you need to leave early for an appointment.
- Vacation must be in days not hours.
- DWI
- Should think about addendums to manual instead of redoing entire manual.

It was suggested that all Board members go through the manual again to “fine tune”. The Board decided to hold a Employee Manual Workshop on January 25, 2010 at 7pm.

5. Letter of Interest: A letter of interest was received by the Board from Alice Quintin for the vacant position of the Planning Board. On a **MOTION BY** Councilman Tilbe **SECONDED BY** Councilman Schutz to appoint Alice Quintin to the Planning Board.

MOTION CARRIED: Supervisor: Russell Dutcher- Aye

Councilman: Fred Tilbe- Aye

Councilman: Dave Green- Aye

Councilman: Ed Schutz- Aye

Councilman: Scott Convis- Aye

6. Auditors: There was a discussion on the visit by the Auditors.

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7. Kate Hope: There was a call from Kate Hope who is with the Public Service Commission. She wants to assist us in getting Time Warner agreement. Supervisor to contact her.

HIGHWAY DEPARTMENT: Seasonal Road Law: Board discussed adopting Seasonal Road Law which would allow the town to improve only a limited number of feet of roads per year. This is if someone builds on a seasonal Road. This would control economic spending of the town in having to build a long section of road. Superintendent Lund will take the old paperwork on Abandoned Roads to Tim Johnson for review as he is the Attorney that drew it up originally.

RESOLUTION # 3-2010

PUBLIC COUNTY WORKS MUTUAL AID PLAN.

It was decided to enter into the Public County Works Mutual Aid Plan. On a **MOTION BY** Councilman Convis **SECONDED BY** Councilman Green it was approved.

MOTION CARRIED: Supervisor: Russell Dutcher- Aye

Councilman: Fred Tilbe- Aye

Councilman: Dave Green- Aye

Councilman: Ed Schutz- Aye

Councilman: Scott Convis- Aye

WATER DISTRICT REPORT: Water is fine. Generator service questioned. Spring service recommended.

TOWN CLERK REPORT: nothing to report.

COUNCILMAN REPORTS AND CONCERNS:

- Councilman Green suggested Public meeting about the future of the Legion Hall. Do we get estimates for the work needed? Can we get Historical Building aid. What options are there: Close building in winter, sell it. Councilman Convis will have his father in law look into the repair costs for building. Ben Richards will also look at it.

AUDIT OF CLAIMS: A warrant of \$12170.46 for claims of vouchers against the General/Highway and Water District Funds were presented as Abstract #1- 2010.

General/ Highway Funds	#1-32	\$11906.90
Water District Funds	#1-3	<u>\$ 263.56</u>
TOTAL		\$12170.46

On a **MOTION BY** Councilman Tilbe **SECONDED BY** Councilman Green that the Audit of Claims be approved for payment as presented of Abstract #1-2010.

MOTION CARRIED: Supervisor: Russell Dutcher- Aye

Councilman: Fred Tilbe- Aye

Councilman: Dave Green- Aye

Councilman: Ed Schutz- Aye

Councilman: Scott Convis- Aye

ADJOURNMENT: With no further business to be conducted, and everyone present having been heard, Supervisor Dutcher adjourned the meeting at 8:45pm.

Janet Fallon, Town Clerk