

EDMESTON TOWN BOARD
EDMESTON, NY 13335
REGULAR MEETING
March 8, 2005

The Town of Edmeston Town Board held a Regular Meeting on March 8, 2005 at 7PM in the Edmeston Municipal Building. The following Town Office members were present:

Present: Supervisor: Russell Dutcher
Councilman: Fred Tilbe
Councilman: Dave Green
Councilman: Scott Convis
Councilman: Ed Schutz
Town Clerk: Tina Colegrove

Others Present: None.

APPROVAL OF MINUTES: The minutes of the Public Hearing and the Regular Meeting of the Town Board held on February 8, 2005 were reviewed by the Board. On a **MOTION BY:** Councilman Tilbe, **SECONDED BY:** Councilman Schutz, the minutes of the Public Hearing and the Regular Meeting of February 8, 2005 were approved as presented.

MOTION CARRIED: AYES 5 NOES 0.

SUPERVISORS REPORT: Supervisor Dutcher reported:

1. **Letter from Edna MacIntosh:** Supervisor Dutcher read to the Board a letter of resignation from Deputy Town Clerk Edna MacIntosh effective the date of the letter, March 1, 2005. The Board regretfully accepted Edna's resignation.
2. **Sand and Gravel Bids:** The Board requested the Town Clerk to advertise the sand and gravel bids for the year 2005-2006 with the bid opening set for the next Board Meeting on April 12, 2005 at 7PM.
3. **Planning Board Bylaws:** The Board reviewed the final draft of the Planning Board's Duties and Bylaws. There was a **MOTION BY:** Councilman Green, **SECONDED BY:** Councilman Convis to accept the final draft sent to the Town Board from the Planning Board of the Duties and Bylaws of the Planning Board. **MOTION CARRIED: AYES 5 NOES 0.**
4. **Employee Handbook:** The Board decided that due to the time it will take to read thru and review the draft of the employee handbook, that a workshop meeting should be scheduled. *Don Stringham entered the meeting at 7:15PM. The Board agreed for a Workshop Meeting to be held on Monday, March 21, 2005 at 6PM.
5. **Judge Bateman's Books:** Judge Bateman left her records book for 2004 cases heard for the Town Board's review and signatures.

HIGHWAY REPORT: In the absence of Superintendent Dale Lund, there was no news to report at this time.

PUBLIC PARTICIPATION:

1. Don Stringham addressed the Board on behalf of the Edmeston Panther Trax Snowmobile Club. Don gave Supervisor Dutcher a copy of a Landowner Agreement form that the Club has to give to all landowners where the Club's trail goes over different owner's land. *Dale Lund entered the meeting at 7:20PM.

HIGHWAY REPORT: Superintendent Dale Lund reported:

1. **Door Openers:** All five new door openers are installed and are working.
2. **Bank Parking Lot:** Dale was questioned if the Town owned spaces at the bank's parking lot for apartment dwellers to leave their vehicles in overnight and off the streets when the highway crews are on the roads for cleanup. Town Clerk stated she had also received calls on this subject and advised the callers that the parking lot is completely owned by the bank and it is there discretion about the parking.
3. **Tracey Road Equipment Bills:** Dale requested the Board not to pay any Tracey Road Equipment bills this month as parts have been returned and should be credited or possibly replaced for correct parts.
4. **Loader:** Dale stated that there is still \$16,000 of rollover on CHIPS money from 2004 per a letter that Dale received. Dale would like to use that money toward purchasing a loader if possible. There still is no state bid out on loaders. Councilman Tilbe suggested waiting a couple more months.
5. **Replacement Hire:** Dale questioned the Board on hiring a replacement person for the current vacancy left by Royce Hill's retirement. Currently Dale has called in Ray Wengert to help run a truck when the weather requires it. The Board decided that Ray can continue to fill in until the Board decides if they will be hiring a replacement person.

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WATER DISTRICT REPORT: Dave Green reported:

1. **Float Switch:** Fred Tilbe reported that the new float switch has been put in and there is also a spare switch at the pumps at the springs. Everything is running smoothly at the springs. The water levels are where they should be.
2. **Caps for Hydrants:** Fred also has a special lubricant for the caps on the fire hydrants. All the hydrants are in need of maintenance for easier use when there is a fire.
3. **Water Bills:** Dave will be working on all unpaid water bills this week.

TOWN CLERK REPORT: Tina Colegrove reported:

1. **Property Taxes:** Tina reported that the February property taxes have been turned in to the County Treasurer's Office yesterday and have balanced with February's deposits. The total collected for February was \$47,065.44.
2. **NYSTCA Conference:** Tina reported to the Board that this year's NYS Town Clerk's Association Conference is again in Buffalo. Tina also advised the Board that she would not be attending due to time schedules.
3. **Town Clerk Resignation:** Tina advised the Board of her decision to resign effective sometime this summer. The specific date is unclear as of now. Tina and her family will be relocating to North Carolina. There is a great need to begin advertising now so there is enough time spent training a replacement. There was a **MOTION BY:** Councilman Green, **SECONDED BY:** Councilman Schutz to regretfully accept Tina's resignation as Town Clerk. **MOTION CARRIED: AYES 5 NOES 0.** Tina will advertise for the vacancies of Town Clerk, Deputy Town Clerk, and board vacancies on the Planning Board, Board of Assessment Review and the Water Committee. All letters to be back to the Board for the April 12, 2005 Board Meeting.

COUNCILMEN CONCERNS: None.

AUDIT OF CLAIMS: A warrant of \$23479.83 for claims of vouchers against the General/Highway, Water District funds were presented as Abstract #3-2005. On a **MOTION BY:** Councilman Tilbe, **SECONDED BY:** Councilman Green, that the Audit of Claims be approved for payment as presented of Abstract #3-2005. **MOTION CARRIED: AYES 5 NOES 0.**

General / Highway Funds	#53-83	\$22,447.43
Water District Funds	#9-14	<u>\$ 1,032.40</u>
	TOTAL	\$23,479.83

ADJOURNMENT: With no further business to be conducted, and everyone present having been heard, Supervisor Dutcher closed the Regular Town Board Meeting at 8:40PM and entered Executive Session at 8:40PM. Executive Session closed at 8:50PM.

Tina Colegrove
Town Clerk